

Committee: Budget Planning Committee
Date: Tuesday 4 June 2013
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbur, OX15 4AA

Membership

Councillor Ken Atack
Councillor Maurice Billington
Councillor Tim Emptage
Councillor Mike Kerford-Byrnes
Councillor Neil Prestidge
Councillor Douglas Webb

Councillor Andrew Beere
Councillor Margaret Cullip
Councillor Russell Hurle
Councillor Nicholas Mawer
Councillor Lawrie Stratford
Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Appointment of Chairman

To appoint a Chairman of the Budget Planning Committee for the Municipal Year 2013/14.

3. Appointment of Vice-Chairman

To appoint a Vice-Chairman of the Budget Planning Committee for the Municipal Year 2013/14.

4. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

5. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6. Terms of Reference and Draft Work Programme (Pages 1 - 4)

Report of the Head of Finance and Procurement.

Summary

The report details the changes in scrutiny arrangements, outlines the terms of reference for the committee, and suggests a draft work programme.

Recommendations

The Budget Planning Committee is recommended to:

- (1) Note the contents of the report and suggest any amendments to the proposed work programme.

7. 2012/13 Outturn and Key Messages for Explanatory Forward (Pages 5 - 20)

Report of Head of Finance and Procurement.

Summary

The report summarises the Council's provisional Revenue and Capital performance for the financial year 2012/13, which will be presented to the Executive on 3 June 2013. The figures are still subject to further validation work to ensure compliance with statutory requirements and proper accounting practices.

Recommendations

The Budget Planning Committee is recommended:

- (1) To note the contents of the report.

8. Financial Context - MTFs Latest Position, Capital Resources (Pages 21 - 24)

Report of the Head of Finance and Procurement.

Summary

The report provides the Budget Planning Committee with a summary update on the Council's revenue position for 2014/15. The report will be accompanied by a PowerPoint presentation on the Council's finances.

Recommendations

The Budget Planning Committee is recommended to:

- (1) To note the contents of the report and advise officers of any further information required.

9. **Council Tax Reduction Scheme (Yr. 2)** (Pages 25 - 28)

Report of the Head of Finance and Procurement.

Summary

The report provides an update on considerations for the second year of the local council tax reduction scheme.

Recommendations

The Budget Planning Committee is recommended to:

- (1) Note the contents of the report.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to

democracy@cherwellandsouthnorthants.gov.uk or 01327 322365 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 4 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as

possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Dave Parry, Democratic and Elections
dave.parry@cherwellandsouthnorthants.gov.uk, 01327 322365

Sue Smith
Chief Executive

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